

# TOWN OF LAKESIDE MINUTES

## Regular City Council Meeting Thursday, November 8, 2012

**I. Call to Order** – Mayor Jacob called the Regular Council Meeting to order at 6:30 P.M. The following City Council Members were present:

|                 |                                      |
|-----------------|--------------------------------------|
| Jim Elliott     | Council Member Place 1               |
| Dale Martin     | Council Member Place 2               |
| Kim Ware        | Council Member Place 3/Mayor Pro-Tem |
| Amy Robinson    | Council Member Place 4               |
| Gaspare La Duca | Council Member Place 5               |

City Secretary, Deborah McLemore, various department-heads and staff were also present.

Mayor Jacob led the recitation of the Pledge of Allegiance

## **II. COMMENTS, PRESENTATIONS ANNOUNCEMENT AND REPORTS**

- ◆ **Citizen Comments** – No one spoke during the citizen’s comments
- ◆ **Commission and Staff Reports**

Police Department Chief Lee Pitts

- Briefed Council on monthly report
- Chief Pitts reported that the motherboard on the overhead light bar on unit#20 was out and would need to be replaced. Light bar was too old to repair and parts are no longer available.

Financial Report City Secretary

- The new City Secretary advised Council the reports in Council’s packets were all that were ready for this month.

Water Department Craig Bennett

- Briefed Council on monthly report
- Advised Council that based on the fee increases by the NTGA each year and what the Town has pumped he projects an annual cost of \$10,000 to the Town in the future.
- The TCEQ Compliance Investigation on the water system resulted in no violations in the field or on the paperwork. Water Department is now documenting the results of the monthly chlorine testing as required by TCEQ.
- There was a Waste Water Investigation on October 23<sup>rd</sup>. There were (4) concerns: 1) Annual Sludge Report due end of September that was not turned in, however, after research Lakeside is not required to submit a report unless sludge is applied to the ground, which it is not. This concern will be

removed from the report. 2) Annual Soil Sample Report due by end of September was not submitted. Talem labs has already collected samples, awaiting results. 3) P.H. levels in spray field ponds – They were high on two occasions but not in violation, however investigator still had to add it to his report. The water department will be testing the P.H. levels themselves the first of each month and will take steps to resolve the issue. There is a maximum flow limit to the spray fields of 30,000 gallons per day, which was exceeded one time during a ruptured line in the spray field. 4) Do Not Drink the Water signs – Investigator advised we needed more signs posted. There are currently 7 sign posted, have ordered 5 larger signs that will be posted as soon as received.

- One of the effluent pump motors went out at the sewer plant. It will be replaced with a Berkley motor which is less expensive and parts that are more easily obtainable locally.
- Scheduled video inspection on Aquilla's sewer main. Mayor has copy of the video
- Two of the fire hydrants inspected last month were not operable; Clow repaired them at no charge. A listing of all 63 hydrants was faxed to Lake Worth Fire Department.

Planning & Zoning – No report this month

Road Commission Report

Meg Arnold

- Ms Arnold asked the Council if they had any questions or concerns regarding her report or any issues the Council wanted to bring to her attention. Council did not have questions or concerns.

### **III. CONSENT AGENDA**

- Approve Minutes from the October 11, 2012 Regular Council Meeting – Council Member Kim Ware made a motion to approve the October 11, 2012 minutes. Motion was seconded by Council Member Dale Martin. **VOTE: The motion carried unanimously: 5-0.**

### **IV. REGULAR AGENDA**

**ITEM 1. DISCUSSION/CONSIDER/APPROVE** – Compensation to Dianna Buchanan for time spent training Staff.

Mayor Jacob briefed the Council regarding his conversation and tentative arrangement with Ms Buchanan on hourly compensation figure and limitation. Compensation was \$35.00 an hour, not to exceed total compensation of \$600 and training would have to be scheduled for Saturday's. There was a brief discussion among the Council Members after which Council Member Kim Ware made the motion to approve compensation to Ms Buchanan at \$35.00 an hour, not to exceed a total of \$600. The motion was seconded by Council Member Jim Elliott. **VOTE: The motion carried unanimously: 5-0.**

**ITEM 2. DISCUSSION/CONSIDER/APPROVE – Code Enforcement Position.**

Mayor Jacob advised the Council that the current Code Enforcement Office, Mike Arnold had resigned. This item will be addressed in Executive Session.

**ITEM 3. DISCUSS/CONSIDER/APPROVE FY 2011-2012 AUDIT – Kent Sharp, HMSW CPA.**

Mr. Kent Sharp presented the Town of Lakeside's Audit for Fiscal Year 2011-2012 to the Council. He asked if there were any questions from the Council. Council Member Elliott asked if there were any red flags. Mr. Sharp replied there were not. Council Member Elliott made a motion to accept the FY 2011-2012 Audit. The motion was seconded by Council Member Dale Martin. **VOTE: The motion carried unanimously: 5-0.**

**V. EXECUTIVE SESSION**

**ITEM 2. DISCUSSION/CONSIDER/APPROVE – New Code Enforcement Officer**

Mayor Jacob adjourned the Council to Executive Session at 6:55 p.m.

**VI. RECONVENE INTO OPEN SESSION**

Mayor and Council reconvened into Open Session at 7:17 p.m.

Council Member Kim Ware made a motion to hire Dan Burns at \$22.00 an hour to fill the Part-Time position of Code Enforcement Officer, beginning after the 3<sup>rd</sup> of December 2012. The motion was seconded by Council Member Jim Elliott. **VOTE: The motion carried unanimously: 5-0.**


**VII. ADJOURNMENT**

Mayor Jacob adjourned the meeting at 7:26 p.m.



Patrick Jacob, Mayor

ATTEST:



Deborah McLemore, City Secretary