



APPLICATION FOR PLATTING
TOWN OF LAKESIDE, TEXAS

TYPE OF PLAT: Preliminary Final Replat Amendment

PROPERTY DESCRIPTION: _____ SUBMITTAL DATE: _____

Name of Addition: _____

Location of Addition: _____

Number of Lots: _____ Gross Acreage: _____ Zoning: _____ #of New Street Intersections: _____

PROPERTY OWNER:

Name: _____ Contact: _____

Address: _____ Phone: _____

City: _____ Fax: _____

State: _____ Zip: _____ Email: _____

Signature: _____

APPLICANT:

Name: _____ Contact: _____

Address: _____ Phone: _____

City: _____ Fax: _____

State: _____ Zip: _____ Email: _____

Signature: _____

SURVEYOR:

Name: _____ Contact: _____

Address: _____ Phone: _____

City: _____ Fax: _____

State: _____ Zip: _____ Email: _____

Signature: _____

ENGINEER:

Name: _____ Contact: _____

Address: _____ Phone: _____

City: _____ Fax: _____

State: _____ Zip: _____ Email: _____

Signature: _____

PRINCIPAL CONTACT: Owner Applicant Surveyor Engineer

(Any comments or mark-ups will be distributed only to the designated principal contact).

FOR OFFICE USE ONLY Date Application Received: _____

Fees Collected: \$ _____

PLANNING AND ZONING CERTIFICATE OF APPROVAL:

Preliminary, Final Plat, Replat, Amended Plat:

WHEREAS The Planning and Zoning Commission of the Town of Lakeside, Texas voted affirmatively on this ____ day of _____, 20____, to recommend approval of this Plat by the City Council.

Chairman, Planning and Zoning Commission

Attest: Secretary, Planning & Zoning Commission

CITY COUNCIL CERTIFICATE OF APPROVAL:

WHEREAS The City Council of the Town of Lakeside, Texas voted affirmatively on this ____ day of _____, 20____, to approve this Plat for filing of record.

Mayor, Town of Lakeside

Attest: City Secretary

TARRANT COUNTY CERTIFICATION:

Any Plat submitted for filing shall have the following labeled on the Plat and located above the Surveyor’s Title Block, preferably located near the lower right corner of the Plat:

THIS PLAT FILED IN CABINET _____, SLIDE _____. DATED _____

DEDICATION CERTIFICATE:

KNOW ALL MEN BY THESE PRESENTS:

That, I, (owners name) do hereby certify that I am the legal owner of the above described tract of land and so hereby convey to the public for public use; the streets, alleys, rights-of-way, and any other public areas shown on this plat.

Owners Name

STATE OF TEXAS §
COUNTY OF TARRANT §

Before me, the undersigned Notary Public in and for said county and state on this day personally appeared _____, known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that he executed the same for the purpose and considerations therein expressed, and in the capacity therein stated.

Given under my hand and seal of office this _____ day of _____, 20____.

Notary Public in and for Tarrant County

My printed name:

My commission expires:

SUBMIT THREE COPIES OF THE PLAT TO BE CONSIDERED.

1. All plats must be black line originals.
2. All plats must have original and legible signatures and seals.
3. All plats filed must have an original tax certificate submitted with it from each taxing unit with jurisdiction of the real property, indicating that no delinquent taxes are owed and that taxes for the current year have been paid. After September 1st, a certificate showing that the taxes for that year are paid, but that the taxes for the upcoming year have yet to be calculated is required. (House Bills 1563 & 3101).
4. Dedication, legal description, etc. can be on plat or submitted on separate legal or letter-sized sheets with owner or owner's agent signature and proper acknowledgement.

REQUIREMENTS ON ALL PLATS:

- a. Adjacent Property lines, streets, easement
- b. Names of owners of property within 100 feet
- c. Names of adjoining subdivisions
- d. Front building setback lines
- e. Side setback lines when side street frontage exists
- f. City boundaries where applicable
- g. Date the drawing was prepared
- h. Location, width, purpose of all existing easements
- i. Location, width, purpose of all proposed easements
- j. Consecutively numbered or lettered lots and blocks
- k. Map sheet size of 18" X 24" to 24" x 36"
- l. North arrow
- m. Name, address, telephone of property owner
- n. Name, address, telephone of developer
- o. Name, address, telephone of surveyor
- p. Seal and signature of registered land surveyor
- q. Consecutively numbered plat notes and conditions
- r. Location and dimensions of public use areas
- s. Graphic scale of no smaller than 1" = 200'
- t. All existing and proposed street names
- u. Dimensions of all existing and proposed rights-of-way
- v. Subdivision boundary in bold lines
- w. Subdivision name
- x. Title Block identifying plat type
- y. Vicinity location map at 1" = 200'
- z. Surveyor's Certification of Compliance
- aa. Trip Generation Data Form

ADDITIONAL REQUIREMENTS FOR REPLATS, SHORT FORM PLATS, AMENDED PLATS AND FINAL PLATS:

- a. Written metes and bounds description
- b. Texas NAD83 State Plane Coordinates for at least two corners
- c. Dimensions of all proposed or existing lots
- d. Area in square feet for each lot
- e. Any existing structures which encroach any setback lines
- f. Location of drainage easements
- g. Planning & Zoning Certificate of Approval (see attached)
- h. City Council Approval Certificate (see attached)
- i. Tarrant County Approval Certificate (see attached)
- j. Dedication Certificate (see attached)
- k. Printout of property boundary closure confirmation